

State of Hawaii, Department of Health (DOH), WIC Services Branch (WIC), is seeking proposals from qualified vendors to provide and install flooring for our downtown office. The selected vendor shall supply and install high-durability flooring materials and professional installation services to enhance the durability, aesthetic, and functionality of our space.

Location: 235 South Beretania Street, Suite 701, Honolulu, Hawaii 96813

Scope:

The selected vendor will be responsible for:

- Conducting site assessments to determine flooring needs.
- Providing product recommendations, including samples.
- Supplying flooring materials.
- Removing and disposing of existing flooring & installation related material per industry standards. On site dumpsters shall not to be used.
- Providing finishing touches such as baseboards and transitions.
- Ensuring compliance with safety and building codes.
- Offering a warranty on products and installation.

Project Requirements:

- Total square footage area: see attached floor plan.
- Flooring type: indoor/outdoor carpet, comparable to existing carpet; carpet squares; plank vinyl.
- Referred materials and colors (similar to existing carpet).
- Access to site: M-F; 7:45a - 4:30p

Proposal Requirements:

Interested vendors should submit a proposal including:

- Company background and experience.
- Examples of similar projects completed.
- Product specifications and warranties.
- Estimated project timeline.
- Pricing breakdown (materials, prevailing labor, additional costs).
- References from past clients.

Evaluation Criteria:

Proposals will be evaluated based on:

- Quality and durability of proposed flooring materials.
- Experience & reputation in the industry.
- Cost-effectiveness and budget alignment.
- Ability to meet project deadlines.
- At time of award, selected vendor must be compliant with Hawaii Compliance Express.
- Warranty and customer support.

Submission Details:

- Proposals and samples must be submitted by 12p, February 24, 2025
- Questions regarding this RFP should be directed to Lorie Mimura (lorie.mimura@doh.hawaii.gov) or Paul Uchima (paul.uchima@doh.hawaii.gov);

Terms and Conditions:

- DOH, WIC reserves the right to reject any or all proposals;
- The selected vendor will be required to enter into a formal contract;
- The vendor must comply with all applicable laws and regulations.

Interested parties should contact Lorie Mimura at lorie.mimura@doh.hawaii.gov to schedule an on-site visit. Appointments shall be scheduled prior to February 21, 2025; with proposal/bids due March 21, 2025.

